

SOP# version	Title	Effective Date (dd-Mon-yyyy)
N2 SOPs (001 – 019, 023 - 025)		
001_09	Standard Operating Procedure (SOP) Administrative Management by Network of Networks	15-May-2021
002_09	Research Team Roles and Responsibilities	15-May-2021
003_09	Research Team Training	15-May-2021
004_09	Clinical Research Protocol Feasibility and Site Selection	15-May-2021
005_09	Study Initiation/Activation	15-May-2021
006_09	Informed Consent Forms	15-May-2021
007_09	Research Ethics Board: Submissions and Ongoing Communication	15-May-2021
008_09	Informed Consent Process	15-May-2021
009_09	Subject Recruitment and Screening	15-May-2021
010_09	Management of Investigational Products	15-May-2021
011_09	Management of Biological Specimens	15-May-2021
012_09	Serious Adverse Drug Reaction Reporting in Clinical Trials	15-May-2021
013_09	Study Monitoring and Communication	15-May-2021
014_09	Clinical Data Management	15-May-2021
015_09	Investigator Study Files and Essential Documents	15-May-2021
016_09	Study Close-Out	15-May-2021
017_09	Audits and Inspections	15-May-2021
018_09	Clinical Trial Application (Drugs)	15-May-2021
019_09	Confidentiality and Privacy	15-May-2021
020_01	<i>CRF Design; this SOP was re-numbered to 100_02 in May 2011</i>	
021_01	<i>Study Analysis and Reporting; this SOP was re-numbered to 101_02 in May 2011</i>	
022_01	<i>Protocol Development; this SOP was re-numbered to 102_02 in May 2011</i>	
023_05	Clinical Trial Application (Natural Health Products)	15-May-2021

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024_05	Investigational Testing Authorization (ITA) for Medical Devices (non-IVDD) and Manufacturer/Sponsor Obligations	15-May-2021
025_05	Equipment Calibration and Maintenance	15-May-2021

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Investigator-Initiated (IIS) SOPs (100 -109)		
100_07	CRF Design	15-May-2021
101_07	Study Analysis and Reporting	15-May-2021
102_07	Protocol Development	15-May-2021
103_06	Data Management Plan	15-May-2021
104_06	Database Set-up	15-May-2021
105_06	Database Maintenance and Management	15-May-2021
106_06	File Transfer	15-May-2021
107_06	Database Lock and Archiving	15-May-2021
108_06	System Set-up, Maintenance and Security	15-May-2021
109_06	System Backup and Recovery Planning	15-May-2021

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Other Documents (update as required)		
N/A	Glossary of Terms	15-May-2021